

**STAINBOROUGH PARISH COUNCIL**  
**Minutes of the Parish Council AGM held on 26<sup>th</sup> May 2016**  
**At Hood Green Pavilion commencing 7.00 p.m.**

**Present:** Councillors Mr. I Glasby, Mr. S Lockwood-Dukes, Mr. K Taylor, Mrs. A Riley, Mrs. D Winder and Mr. B Moss (Clerk)

**In attendance:** Mr. G Ducker

- 1251. To receive disclosures from Councillors on matters to be considered at the meeting:** No disclosures of personal and prejudicial interests were declared
- 1252. Appoint a Chairperson for the Financial Year 2016-2017:** Mr. I Glasby was proposed by Mrs. D Winder and seconded by Mrs. A Riley and agreed to continue as Chair for another year. Carried unanimously.
- 1253. Appoint a Vice - Chairperson for the Financial Year 2016-2017:** Mr. S Lockwood Dukes was proposed by Mr. I Glasby and seconded by Mr. K Taylor and agreed to continue as Vice Chair for another year. Carried unanimously.
- 1254. To approve the minutes of the Council Meeting held on 14<sup>th</sup> April 2016:** The minutes of the meeting held on 14<sup>th</sup> April 2016, having been previously circulated, were approved as a true record.
- 1255. Matters arising:**
- a. Pavilion – General Improvements:** Brian Moss has taken photographs of the damage to the War Memorial and will send an initial application for a Grant to the War Memorials Trust. Prices are still to be obtained by Brian Moss for Redecoration of the Pavilion and new floor covering. Dot Winder has made enquiries about replacement Curtains. Vertical Blinds are being considered and samples are to be obtained. Once a programme has been established Brian Moss will write to both Art Group and Knit, Stich & Natter asking them to clear the pavilion of all of their equipment before redecorations can start.
  - b. Safety at Stainborough Crossroads:** Kelvin Taylor has been advised that there are alternative Speed Indicators which may be considerably cheaper than the indicative price we received from BMBC. Kelvin will circulate details of the alternatives which may be more suitable for our needs.
  - c. Dog Fouling:** Further details are still needed for pricing of rigid signs are needed but they will be approximately £25-£30. Sam Lockwood-Dukes to chase Totty signs for firm price. A review of the location of the signs is needed following the next Playground Inspection.
  - d. Village Planters:** Dot Winder has organized the planting of most of the village planters. The Parish Council has paid for the compost and the Parish Support Group will pay for the plants. Sam & Regina Lockwood-Dukes have obtained new planters for the War Memorial. Brian Moss to chase up Elaine Downs who controls the Councils Green and Clean Team to ensure that the remaining brambles are cleared away and weed killer is applied to kill off the remaining vegetation.
- 1256. Finance:**
- a. Reports – for External Audit:**
    - i. 2015-2016 Annual Governance Statement:** The annual governance statement for 2015/2016 was discussed and approved.
    - ii. 2015-2016 Audit Statement of Accounts:** The accounting statement for 2015/2016 was discussed and approved.
    - iii. Review of effectiveness of internal audit:** The effectiveness of the internal audit was discussed approved.

iv. **Review of Risk Assessment:** The review of the risk assessment was discussed and approved.

b. **Insurance:** The Councils Insurance is due for renewal on 1<sup>st</sup> June 2016 and Came & Co. have advised that the cost for the next year will be £507.47. This is a marginal increase on the premium, but also reflects the increase in insurance tax from 6% to 9.5%. Came & Co. have also offered a new 3 year agreement for the sum of £482.10 pa. The new 3year agreement was approved.

c. **Payments to be authorised:**

K Jones, Cleaning of Pavilion (April & May)	£28.50
Came & Co, Insurance for Parish Council	£482.10
Kelvin Taylor, Compost for Planters	£12.00
nPower, Electricity for Pavilion	£107.38
Yorkshire Water, Water for Pavilion (following leak)	£272.60

d. **Receipts:**

Knit Stitch & Natter, Pavilion Hire	£70.00
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1257. **Reports of Committees:**

a. **Planning:**

BMBC Planning Regulatory Board Agenda for meeting 31<sup>st</sup> May 2016 – No items relating to SPC Planning Application 2016/0321 was discussed and no objections were raised.

b. **Playing Field:** Nil

c. **Footpaths:** Nil

1258. **Correspondence:**

a. BMBC, Mark Caddick advised new digital process for issue of Planning Applications and asked whether we still required paper copies of applications. Confirmed paper copies still needed.

b. YLCA, Applications are still being accepted for grants under the transparency fund.

c. BMBC, Lisa Bellingham – Playing Pitch and Facility Strategy

d. SYPTE, Community Transport Consultation

e. YLCA, New External Audit Regime.

1259. **Venue, Date and Time of next meeting:** The next meeting will be held at Hood Green Pavilion on Thursday 7<sup>th</sup> July 2016 commencing at 7.00 p.m.

1260. **Any other business:**

a. Dot Winder brought an alternative material for the surface of the notice board which was used for children's play mats. The material could be considered if available in a suitable format.

b. The Local History Group are considering another display in Hood Green and enquired whether the marquee could be used since the Pavilion was found to be too small last time an exhibition was put on. To be discussed with the support group and raised at the next meeting.

c. Kelvin Taylor reported on recent presentation held by INEOS Shale, which he attended with Brian Moss. Publicity information obtained from the meeting was provided to councilors for information. No clear proposals have been identified for this area but we need to ensure that we consider both sides of the proposals for fracking.