

**STAINBOROUGH PARISH COUNCIL**  
**Minutes of the Parish Council AGM held on 24<sup>th</sup> May 2018**  
**At Hood Green Pavilion commencing 7.00 p.m.**

**Present:** Councillors Mr. I Glasby, Mr. S Lockwood-Dukes, Mr. K Taylor, Mrs. A Riley, Mrs. D Winder and Mr. B Moss (Clerk)

**In attendance:** Mr. G Ducker and Mrs. M Ducker

- 1395. To receive disclosures from Councillors on matters to be considered at the meeting:** No disclosures of personal and prejudicial interests were declared
- 1396. Appoint a Chairperson for the Financial Year 2018-2019:** Mr. I Glasby was proposed by Mrs. A Riley and seconded by Mr. K Taylor and agreed to continue as Chair for another year. Carried unanimously.
- 1397. Appoint a Vice - Chairperson for the Financial Year 2018-2019:** Mr. S Lockwood Dukes was proposed by Mr. K Taylor and seconded by Mrs. D Winder and agreed to continue as Vice Chair for another year. Carried unanimously.
- 1398. To approve the minutes of the Council Meeting held on 12<sup>th</sup> April 2018:** The minutes of the meeting held on 12<sup>th</sup> April 2018, having been previously circulated, were approved as a true record.
- 1399. Matters arising:**
- a. Pavilion – General Improvements:** The Notice Boards still need to be fitted, Brian Moss to arrange.  
Two Lecturers from Barnsley College have visited the playground to look at the extent of the work. We are waiting for the college to contact us with their proposals and timeframe.
  - b. Safety at Stainborough Crossroads:** Round Green Lane chevrons have been ordered but we have no indication of the timescale.  
None of the alternative speed reduction measures, stick on wheelie bin signs or repeater roundels can be utilised. There have not been as many problems at the crossroads since the closure of Wentworth Castle Gardens.  
The alternative of Speed Indicator Devices is expensive, and it was felt that it would be preferable to direct our limited resources towards defibrillators first.
  - c. Dog Fouling:** Brian Moss has now installed the self-adhesive signs on the signposts on the Village Green. Brian will also write to Totty's re outstanding sign for Greno View
  - d. Defibrillators:** The Parish Council had a meeting with Yvonne Hargreaves, Community Defibrillator Trainer, Yorkshire Ambulance Service on 16 May 2018. Yvonne gave advice on the use and installation of Defibrillators and gave the PC a valuable insight into the requirements and costs. There are ways to reduce the cost of installation and purchase and the Parish Council decided to form a working party to investigate the best approach for defibrillators for both villages. The Working Party will comprise of Kelvin Taylor and Dot Winder.
- 1400. Finance:**
- a. Reports – for External Audit:**  
There is a New Audit Procedure for 2017/18 and new Auditors, PKF Littlejohn. Under the new procedure we are exempt from the Limited Assurance Review but are still required to comply with the Transparency Code. We will still need to have an internal Audit.
    - i. 2017-2018 Annual Governance Statement:** The annual governance statement for 2017/2018 was discussed and approved.
    - ii. 2017-2018 Audit Statement of Accounts:** The accounting statement for 2017/2018 was discussed and approved.

iii. **Review of effectiveness of internal audit:** The effectiveness of the internal audit 2017/2018 was discussed and approved.

iv. **Review of Risk Assessment:** The review of the risk assessment 2018/2019 was discussed and approved.

b. **Insurance:** The Councils Insurance is due for renewal on 1<sup>st</sup> June 2018 and Came & Co. have advised that the cost for the next year will be £523.09. We entered into a new 3-year agreement in 2016 and the cost last year was £502.97 pa. There has been a 4% increase on the sum assured.

c. **Payments to be authorised:**

K Jones, Cleaning of Pavilion (Mar & Apr)	£28.50
Came & Co, Insurance for Parish Council	£523.09
B Moss, BMBC, Non-Domestic Rates	£273.60
nPower, Electricity for Pavilion	£89.31
YLCA, Membership Subscription	£128.00
YLCA, GDPR Training	£45.00
Yorkshire Water, Supply to Pavilion	£18.70
D Winder, Toilet Brush, Bowl & Bin	£24.49

d. **Receipts:**

Knit Stitch & Natter, Hire of Pavilion	£56.00
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1401. **Reports of Committees:**

a. **Planning:**

BMBC Planning Regulatory Board Agenda for meeting 17<sup>th</sup> April 2018 – No Items relating to SPC  
BMBC Planning Regulatory Board Agenda for meeting 22<sup>nd</sup> May 2018 – No Items relating to SPC

b. **Playing Field:** Nil

c. **Footpaths:** Nil

1402. **Correspondence:**

- a. YLCA, Chief Executives Bulletin
- b. YLCA, National Salary Award For Council Employees, 2%
- c. YLCA, GDPR update on DPO for Local Councils
- d. YLCA, Revision to NALC Model Standing Orders
- e. YLCA, Consultation on Unauthorised Development of Encampments
- f. SYPTTE, Fare Increase, 30p
- g. Ian Turner, BMBC, GDPR Meeting with Barnsley DPO, KT to attend with BM
- h. BMBC, Mayors Civic Service, 14 June 2018, 6.30pm

1403. **Venue, Date and Time of next meeting:** The next meeting will be held at Hood Green Pavilion on Thursday 12<sup>th</sup> July 2018 commencing at 7.00 p.m.

1404. **Any other business:**

- a. For the second year local people will be asked to bring unwanted items to the Pavilion in a collection for Barnsley Hospice. The collection will take place on Saturday 16<sup>th</sup>, with collection by the Hospice on the following Tuesday. Sam & Regina have made all of the arrangements with the Hospice.
- b. The Maintenance of the Recreation ground and in particular the area around the Play Equipment is extremely poor. Brian to write to Grounds Maintenance.