

**STAINBOROUGH PARISH COUNCIL**  
**Minutes of the Parish Council Meeting held on 18<sup>th</sup> November 2021**  
**At Hood Green Pavilion commencing 7.00 pm**

**Present:** Councillors Mr K Taylor, Mr S Lockwood-Dukes, Mrs A Riley, Mrs D Winder, and Mr A Kirk

**In Attendance:** Councillor R Barnard, Mrs M Ducker, Mr J Walker, Mr P Mansell

**1626 Apologies for Absence:** No apologies were received for absence.

**1627 Welcome:** Kelvin welcomed people to the meeting and then asked for everyone to pause for a moment to remember Brian Moss, the Clerk to our council, who sadly passed away recently. Details of the funeral arrangements were given.

**1628 To receive disclosures from Councillors on matters to be considered at the meeting:** No disclosures of personal and prejudicial interests were declared.

**1629 To approve the minutes of the Council Meeting held on 30 September 2021:** No minutes were available due to the sudden death of the Clerk. As a temporary measure, Dot agreed to take the minutes of this meeting.

**1630 Appointment of New Clerk:** Councillor Barnard suggested we contact neighbouring parish council clerks for help and advice on the way forward. It was noted that a clerk can cover more than one parish council and does not have to reside in the parish. Councillor Barnard kindly gave contact details of three parish council clerks within his area. Kelvin and Sam to contact the named people.

Past paperwork is now held by Kelvin. Emails from BMBC are being directed to Kelvin, but adjustments need to be made to the parish email address to allow access to other correspondence.

**1631 Parish Council Bank Account:** Steps are being taken to change the names and signatories on the parish bank account. Currently awaiting confirmation from the bank that Brian's name has been deleted. It was agreed that Kelvin and Dot be added as signatories to the bank account.

**1632 Matters arising from previous meeting**

**a. Pavilion – General Improvements:**

Alan reported that there is wear and tear damage to the timber on the rope side of the A frame. Alan and Kelvin to make a joint inspection. The replacement items for the dolphin are still to be put in place. The planter to the right-hand side of the entrance to Greno View has now been repaired by a local stonemason and payment is due. Cost £150 plus VAT.

**b. Safety at Stainborough Crossroads:** The allotment is now in new hands and has undergone substantial pruning which has improved the sight line at the crossroads. There have been no parking issues with National Trust visitors.

**c. Defibrillators:** The training took place on Sunday, 10 October at the Strafford Arms. It was not a big turnout but the people who attended found the training useful. It was suggested that a further training session take place in the future using the Pavilion, Hood Green as the venue. Qualified first aider, Mr Philip Mansell, volunteered to run the session free of charge.

**d. Volunteers:** Volunteers will help with collecting, erecting, and decorating the Christmas trees in both Stainborough and Hood Green. Other volunteers will be helping with refreshment in the Pavilion following the lights switch on.

**e. Hire of Pavilion:** Mini Mansell is looking to use the Pavilion from February onwards, dates for 14 days to be confirmed. The contact with Age UK needs to be re-established with a view to running events in the Pavilion for parishioners.

**1633 Christmas Trees:** Two 16' trees @ £90 each have been ordered from Tom Horsfields. Kelvin has arranged for Stephen Price to meet him at TH on 29 November for pickup and delivery of the trees to Stainborough and Hood Green. Alan to liaise with parish resident, John, for help in erecting and decorating the tree in Hood Green and likewise Sam to organise for help with the tree at Stainborough. Four sets of Christmas lights (each set 25 metres in length) have been purchased by Kelvin at a total cost of £80.

Turn on of the Christmas lights was agreed for Sunday, 5<sup>th</sup> December followed by mulled wine/hot chocolate/squash in the Pavilion, Hood Green. Flyer to be created and distributed. Sue Moss to be asked to turn on the Christmas lights. Dot to consult with Sue for help with the refreshments.

**1634 Finance:**

**a) Payments to be authorised:**

Tom Horsfield, 2 x Christmas trees	£180.00
E-on Next, electricity to Pavilion 1-31 Oct 21	£ 35.24
K. Taylor, 4 sets of Christmas tree lights	£ 80.00
Stonemason	£180.00

**b) Receipts**

Mini Mansell	£168.00
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**1635 Reports of Committees:**

**a) Planning:**

Planning Application No: 2021/1315 Discharge of conditions 3 & 4 of Application No: 2021/0527

**b) Playing Field:** Nil

**c) Footpaths:** Nil

**1636 Correspondence:** No correspondence received.

Letters of thanks confirmed as having been sent to Adam for repairs to the play equipment and to Sylvia Ward at the National Trust for her help in the past.

**1637 Venue, Date and Time of next meeting:** The next meeting will be held at Hood Green Pavilion on Thursday, 20<sup>th</sup> January 2022 at 7.00 pm.

**1638 Any other business:**

**a)** Sam was pleased to report that the garden at Glenhirst had been cleared today and the skip removed.

**b)** 28 Greno View: As the house enforcement notice was ignored the Council organised for the work to be done and the cost billed to the owner. Councillor Barnard reported that the house is deemed to be structurally sound at the minute but if things deteriorate then further action will be taken.