

STAINBOROUGH PARISH COUNCIL
Minutes of the Parish Council Meeting held on 20th January 2022
At Hood Green Pavilion commencing 7.00 p.m.

Present: Councillors Mr. K Taylor, Mr. A Kirk, Mr. S Lockwood-Dukes, Mrs. A Riley, Mrs. D Winder, and Mrs. A Sturdy (Clerk)

In attendance: None

1647 Apologies for Absence: None

1648 Disclosures from Councillors on matters to be considered at the meeting: No disclosures of personal and prejudicial interests were declared

1649 Exclusion of press and public from agenda item 12: It was considered that the agenda item 12 regarding the position of the locum Clerk be moved forward to agenda item 4 as no members of the press or public present. **Resolved:** move agenda item 12 and no exclusion was necessary.

1650 Position of Clerk

There was discussion regarding the position of Clerk. **Resolved:** to offer the position of Clerk/Responsible Finance Officer for Stainborough Parish Council to the acting locum Clerk, Avril Sturdy, commencement date 1st February 2022, with the agreed hours of 10 per month, and reimbursement at the same rate for December and January.

1651 Minutes of the Extraordinary Meeting held on 7th December 2021: The minutes of the meeting held on 7th December 2021, having been previously circulated, were approved as a true record.

1652 Matters arising:

Pavilion – General Improvements:

Cllrs Taylor and Kirk will look at the hedge planting proposed for the area outside the Pavilion, and will order as necessary the required number of plants and if a digger is needed for a planting trench. Cllr Taylor will contact a tree surgeon (Galloway) to investigate the branch of the tree in the recreation ground which was hanging over a greenhouse.

The A Frame in the recreation ground needs some repair. Cllr Taylor to speak with Mr Woodhead to look at possible repairs needed. **Resolved:** to action urgent repairs as required.

Defibrillators: It was unclear if the Parish Council had any spare defibrillator pads in stock, and if the defibrillators had been registered with The Circuit. **Resolved:** Cllr Winder to check with Pam.

Volunteers: Volunteers may be needed for hedge laying. Request for volunteers on a circular/leaflet drop, with the action day on a Saturday was proposed.

Hire of Pavilion : The pavilion was booked 12th/13th February and 12th/13th March. Keys from Cllr Taylor. **Resolved:** to request cleaning after both events.
A question was raised regarding the cost of a barrier mat. **Resolved:** Cllr Winder to obtain prices.

The Queen's Platinum Jubilee celebrations : Proposed date Sunday 5th June, with a format of bring your own food but providing games and music.

Resolved: Cllr Taylor to speak to Stephen regarding music and availability
Cllr Lockwood-Dukes to find out arrangements already made in Stainborough and would arrange a display of historical pictures of the parish
Cllr Kirk to supply 2 gazebo
Prepare a flyer to be sent out in March and request volunteers
Any ideas to be sent to the Clerk for discussion at the March meeting

1653 **Playground Inspections**

Copies of the internal inspection report sheets, used during visual inspections, were given to Councillors Taylor, Lockwood-Dukes and Kirk.

1654 **Roads/ Highways Issues**

Parking issues in the Parish were discussed, and it was noted that there were no current issues around Stainborough crossroads.

Following a road traffic accident in Hood Green, the sign post which was damaged remains in the same condition. Resolved: report to BMBC.

1655 **Footpaths and Rights of Way Issues**

No issues reported

1656 **Trees/Hedges/Vegetation Issues**

No issues reported

1657 **Finance:**

(i) **Precept request 2022/2023**

It was **resolved** that as no major projects had been identified there would be no increase in the Precept request for the forthcoming year, and that the Precept requested for 2022-23 would be £5,073.00.

(ii) **Payments to be authorised:**

E-ON Next, Electricity to Pavilion	£72.65
BMBC Annual Engineers Inspection Playground	£58.00
Mrs S Moss, outstanding salary B. Moss	£352.19
PAYE	£ 87.80
K. Taylor	£87.80
<i>4 sets of Christmas tree lights (amended Mins 1634) £79.80</i>	
<i>photocopying £8.00</i>	
A Sturdy (locum Clerk) Expenses (website renewal etc)	£155.44

(iii) **Information on payments already authorised in previous meetings:**

As the bank account transfer was still pending, the following agreed expenses have been paid in cash from rental income (*Minute 1634*)

Tom Horsfield, 2 x Christmas trees (paid by cash)	£180.00
E-on Next, electricity to Pavilion 1-31 Oct 21 (paid by cash)	£ 35.24
South Pennine Walling Company (Stonemason)(to be paid by cheque asap)	£180.00

(iv) **Payments made between meetings**

The following payments were made between meetings and it was **resolved** to confirm payment was authorised:

K Jones, Cleaning of Pavilion (paid by cash)	£17.55
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(v) **Receipts and petty cash situation**

It was **resolved** that when the bank account transfer has been completed and the new signatories added, the balance of the cash received from rental of the Pavilion would be paid into the bank account.

Balance £76.29

(vi) **Information regarding current payments and bank account**

It is understood that the new signatories to the bank account will be completed very shortly and cheques can be then raised. It was **resolved** that as soon as confirmation was received that the bank account was operating then cheques would be raised for the above payments and signed, together with any outstanding payments required urgently before the March meeting.

Cllr Taylor confirmed that he had contacted the auditor, Mr Robson, who has kindly agreed to audit the 2021-22 accounts. It was **resolved** to continue the existing appointment of Mr Robson as auditor for Stainborough Parish Council.

1658 Planning:

(i) Planning applications received:

App. No. 2021/1664

Location: Wentworth Castle and Stainborough Park Heritage, Wentworth Castle Gardens, Lowe Lane, Stainborough, S75 3ES

Description: Erection of freestanding visitor welcome and orientation sign to include property map

Resolved: The Parish Council had no comments on this application.

App. No. 2021/1552

Location: Greencroft, Hood Green Road, Hood Green, Barnsley, S75 3HF

Description: Demolition of existing outbuilding to enable erection of new one and a half storey residential annex with rooms in the roof space, associated single storey extension to rear of existing dwelling to link with annex, single storey extension to front of dwelling, rear dormer extension and rendering of side gable

Resolved: The Parish Council had no objections to this application but there are varied opinions regarding the design of the new build and concerns that the property may become 2 separate dwellings in the future.

(ii) Planning applications received since the agenda was produced:

Resolved : The following applications would be circulated to Councillors and comments returned to the Clerk for onward transmission to BMBC Planning.

App. No. 2022/0027

Location: 5 Round Green Lane, Stainborough S75 3DR

Description: erection of two storey side extension

App. No: 2021/1505

Location: Plot B, site off Dance Lane, Crane Moor:

Description: Amended - Outline application for one dwelling.

(iii) Planning applications received or commented on between parish council meetings:

App. No: 2021/1505

Location: Plot B, site off Dance Lane, Crane Moor:

Description: Outline application for one dwelling. Resolved: No comments

1659 Correspondence:

YLCA South Yorkshire Branch meeting 23rd February 2022

YLCA Chain saw training

NALC Ofcom Review of Postal Regulation 11th January 2022

YLCA White Rose bulletin 14th January 2022

1660 Any other business:

Dates of meetings – it was **resolved** to send proposed dates for 2022 to Councillors either 1st or 4th Thursdays for approval at the March meeting.

New bin – it was **resolved** to again request a larger bin (with lid?) next to the bus stop outside the Pavilion as the current one is too small and overflows.

Letter of thanks – it was **resolved** to send a letter of thanks for work on the Stainborough Christmas tree to Mr Boylin.

1661 Venue, Date and Time of next meeting: The next meeting will be held at Hood Green Pavilion on Thursday 3rd March 2022 commencing at 7.00 p.m.