

STAINBOROUGH PARISH COUNCIL
Minutes of the Parish Council Meeting held on 7th July 2022
At Hood Green Pavilion commencing 7.00 p.m.

Present: Councillors Mr S Lockwood-Dukes, Mrs D Winder, Mr A Kirk, Mrs A Riley, 2 residents and A Sturdy (Clerk)

1720 Apologies for Absence and Declarations of Interest on items on the agenda:

No apologies were received for absence. No disclosures of personal and prejudicial interests were declared.

1721 Excluding members of the press and public from confidential agenda item 15

Resolved: to exclude members of the press and public from the agenda items relating to applications received regarding the vacancy on the Parish Council.

1722 Declaration of Interest Forms

The Clerk informed Councillors that new Register of Interest forms will be required annually and the forms provided to be returned to the Clerk.

1723 Minutes of the Meeting held Wednesday 25th May 2022 : The minutes of the meeting held on Wednesday 25th May 2022, having been previously circulated, were approved as a true record.

1724 Matters arising from the minutes not on the agenda

None raised

1725 Items from Members of the Public

A resident raised the issue of the planting of the hedge, responsibility for the hedge and also the removal of the tree branch. Concerns were noted.

1726 Matters arising:

Bins/Waste: Resolved: signs to be placed re issue of dog waste in the Recreation Ground and advice requested from BMBC

Defibrillators: Cllr Riley to be added to support checking team for Hood Green defibrillator. **Resolved:** order replacement pad for Stainborough defibrillator.

Hire of Pavilion : The pavilion store room needed to be cleared. **Resolved:** permission given to clear out. Also possible location of key box to be investigated.

Playground Inspections : Nothing further to report. New Councillor could be added to the inspection list.

The Queen's Platinum Jubilee celebrations : Sunday 5th June 1-5pm was sadly affected by the weather and it was suggested that a new date, Bank Holiday Monday 29th August, be the re-arranged party date, with a format of bring your own food but providing games and music. **Resolved:** Approved a maximum spend of £50 to the costs of refreshments. Clerk to laminate appropriate signs. An informal meeting to be held on Tuesday 26th July to firm up arrangements. Money from sale of excess Jubilee mugs received.

Memorial Bench: Resolved: The Chairman will organize a plaque in memory of Brian Moss to affix to the bench.

1727 (i) Roads/ Highways Issues : None reported

(ii) Footpaths and Rights of Way Issues

Repairs to stiles close to Top Pit Wood and at White House to Crane Moor Dyke (Footpaths 14 & 15) have been completed by BMBC Footpaths team

(iii) Trees/Hedges/Vegetation Issues

The speed limit sign at Stainborough bottom is being obscured by vegetation. **Resolved:** Report to BMBC

1728 Planning:

(i) Planning applications received:

App no : 2022/0607 Greencroft, Hood Green Road, Hood Green, S75 3HF

Demolition of existing outbuilding and erection of one a half storey extension to the side/rear of existing dwelling containing rooms within the roof space

Resolved: The application to be circulated to Councillors and returned to Clerk by 13th July

(ii) Planning applications received since agenda produced : None received

(iii) Planning applications received or commented on between parish council meetings: None received

(iv) Information on previous planning applications

Approved:

2022/0288 : 5 The Crescent, Hood Green Road, Hood Green, Barnsley, S75 3HD

2022/0067 : Wentworth Castle, Northern College, Lowe Lane, Stainborough, Barnsley, S75 3ET

Under Consideration

2021/1505 : Plot B, site off Dance Lane, Crane Moor

2021/0852 : Pine Lodge, Stainborough Lane, Hood Green, Barnsley, S75 3EZ

2022/0039 : WoodNook Farm, Stainborough Lane

2022/0193 : WoodNook Farm, Stainborough Lane - *Listed Building Consent*

2022/0229 : Manor Farm, Stainborough Lane, Hood Green, S75 3HA

2022/0228 : Manor Farm, Stainborough Lane, Hood Green, S75 3HA

1729 Review of Risk Assessment

The Risk Assessment form, in association with the Audit, was provided to the meeting and accepted.

1730 Finance:

(i) Energy supply renewal

The new agreement for electricity supply for the Pavilion (due to finish in July) has been renewed for 1 year on a fixed agreement with a lower standing charge.

(ii) Payments to be authorised (Appendix A)

Resolved: the payments and receipts shown below be approved for payment or noted.

Payments for approval

Eon Next (DD 21st June 2022)	£ 65.27
Clerk salary(June & July 2022)	£ 230.00
Expenses clerk	£ 65.44
K Jones (cleaning)	£ 14.25

Receipts

Room booking (MM)	£ 50.00
-------------------	---------

(iii) Bank Mandate – signature of cheques

As there are now only 2 signatories to the bank account, it was agreed another Councillor be added to the bank mandate. **Resolved:** Councillor Riley would be added to the mandate.

(iv) Clerk's working hours

The Clerk's actual working hours are currently above the contracted 10 hours per month. **Resolved:** to wait until budgeting at end of the year to discuss the hours required.

(v) Confirmation of purchase of gift cards for K Taylor and S Cope

The Clerk confirmed that gift cards to the value of £25 had been purchased and given to the recipients.

(vi) Gift for Internal Auditor

Resolved: The Clerk to purchase a gift card to the value of £50 with a note of thanks to the Internal Auditor.

(vii) Purchase of Microsoft Office for Parish Council laptop

Notification had been received that Microsoft Office is required to be renewed. **Resolved:** The Clerk to investigate costs to bring to the next Parish Council meeting.

1731 Correspondence:

None to report

1732 Any other business:

None reported.

1733 Resolved: to exclude members of the press and public from the next agenda item.

1734 Applications received for vacancy on Stainborough Parish Council

The Clerk had sent the necessary documents to BMBC, no request for election had been received and following the advertisement of the vacancy, applications for co-option had been received by the Clerk.

Resolved: Mr Ewan Brookes would be invited onto the Parish Council as a co-opted Councillor, required forms would be sent for completion and letters of thanks to be sent to the unsuccessful applicants for their interest in the Parish Council.

1735 Venue, Date and Time of next meeting: The next meeting will be held at Hood Green Pavilion on **Thursday 25th August 2022** at 7.00pm.