

**STAINBOROUGH PARISH COUNCIL**  
**Minutes of the Parish Council Meeting held on 3<sup>rd</sup> November 2022**  
**At Hood Green Pavilion commencing 7.00 p.m.**

**Present:** Councillors Mr S Lockwood-Dukes, Mrs D Winder, Mr A Kirk, Mrs A Riley  
Two residents and A Sturdy (Clerk)

**1765 Apologies for Absence and Declarations of Interest on items on the agenda:**

No apologies were received for absence. No disclosures of personal and prejudicial interests were declared.

**1766 Minutes of the Meeting held Thursday 29<sup>th</sup> September 2022 :** The minutes of the meeting held on Thursday 29<sup>th</sup> September having been previously circulated, were approved as a true record, and signed.

**1767 Matters arising from the minutes not on the agenda**

There was a request to check the access code provided to residents from the National Trust as the number given was different to the original. **Resolved:** Clerk to confirm with National Trust

**1768 Items from Members of the Public**

Concern was raised by a resident regarding the current number of instances of crimes being committed locally, and if a Neighbourhood Watch Scheme could be considered.

There was also concern regarding the perceived increased speed of traffic through the village.

The potential use of the Pavilion was discussed, to provide support in the Parish.

There were questions regarding topics raised at the previous meeting with Ms Crapper (National Trust).

**Resolved:** to invite South Yorkshire Police to a meeting, to invite Age UK to the December meeting, to invite Ms Crapper of National Trust to the January meeting.

**1769 Matters arising:**

**Bins/Waste:** additional dog waste bin at the other entrance to the recreation ground and further request for larger covered bin by the bus stop on Hood Green Road had been made to BMBC.

**Defibrillators:** invoice for the battery from Wel Medical had been paid. A replacement pad was not yet required. Cllr Winder to check with Pam to ensure no further action is now required regarding the recall.

**Hire of Pavilion :** One booking on 15<sup>th</sup> October.

**Playground Inspections:** Clerk will forward on to Cllr Kirk the BMBC Inspection report when it is received.

Nothing urgent highlighted during the inspection. Cllr Kirk to keep folder of monthly inspections.

**Bench:** The plaque is affixed to the memorial bench .

**Noticeboards:** Repairs to the Stainborough noticeboard had been made. **Resolved:** to pay for materials of £29.50 and to send of letter of thanks to Mr Asquith.

**1770 Christmas arrangements**

The invoice for the tree had been received. **Resolved:** agreed payment of invoice for £205 & VAT.

The tree will be delivered on 23<sup>rd</sup> November, to be received by Cllr Kirk, who will ask John to assist with the tree.

A flyer would be produced for the lighting of the Christmas Tree event on Sunday 4<sup>th</sup> December with refreshments and music noted. A donation box with nominated charity to be agreed. **Resolved:** authority given to Cllr Winder to spend up to £75 for refreshments.

**1771 (i) Roads/ Highways Issues**

The condition of Bagger Wood Road had been reported to BMBC

**(ii) Footpaths and Rights of Way Issues:**

A footpath from the railway bridge at Stainborough to Smithy Wood Lane has been blocked.

**Resolved:** contact BMBC Rights of Way team for clarification.

**(iii) Trees/Hedges/Vegetation Issues**

Twiggs had been on site that afternoon to do initial work and to check the new hedging recently planted with Cllrs Kirk, Winder and Lockwood-Dukes .

**Resolved:** contact Twiggs for dates when work could be undertaken on the hedge.

Twiggs had also undertaken some work on the War Memorial on 31<sup>st</sup> October, with volunteer support from Cllr Lockwood-Dukes and Mrs Lockwood-Dukes.

**Resolved:** send a note of thanks to Twiggs for work on the Recreation Ground and War Memorial.

**1772 Planning:**

**(i) Planning applications received since agenda produced :**

**No. 2021/1505 :** outline planning Plot B site off Dance Lane

- as the Parish Council had no comments last time and as with this application the footprint had been slightly moved to answer any issues regarding services, the Parish Council had no comments.

**(ii) Information on previous planning applications**

**Approved**

**2021/0852 :** Pine Lodge, Stainborough Lane, Hood Green, Barnsley, S75 3EZ

**2022/0229 :** Manor Farm, Stainborough Lane, Hood Green, S75 3HA

**Under consideration**

**2022/0607** Greencroft, Hood Green Road, Hood Green, S75 3HF

**2021/1505 :** Plot B, site off Dance Lane, Crane Moor

**2022/0039 :** WoodNook Farm, Stainborough Lane

**2022/0193 :** WoodNook Farm, Stainborough Lane - *Listed Building Consent*

**(ii) Silkstone Neighbourhood Plan**

The Parish Council had no comments to make on the Silkstone Neighbourhood Plan.

**1773 Finance:**

**(i) 'opt-out' option for external audit process**

Having considered the 'opt-out' option for external audit process, it was **resolved** to continue with the current external auditors, PFK LittleJohn, who are appointed until 2025.

**(ii) Recent Bank account issues, mandate and cheques**

The Clerk informed the meeting of recent issues which had occurred regarding names of previous signatories who had been still listed on the bank mandate. Forms had been completed to remove names of previous signatories to meet the requirements of the bank. Whilst in process, the Parish Council bank account had been frozen, leaving cheques unpaid. Cheques have now been reissued as the bank's new requirements have been met. Appreciation was noted for all the work by a previous signatory and past Councillor, Mrs Wright, to ensure details were updated in line with bank requirements and flowers had been sent in thanks.

**Due to the confidential nature of the next agenda item, it was RESOLVED to ask members of the public to leave the meeting.**

**(iii) Consideration of items to be included in 2023-24 Budget**

The Parish Council considered items to be included in next year's budget including an increase in admin costs due to various factors. Projects considered included provision of hanging baskets, Coronation mugs, potentially a new Parish Council laptop, supplies for the defibrillators, any remedial work to be undertaken on the children's play area. **Resolved:** the Clerk would put together a Budget for consideration at the December meeting.

**Payments to be authorised (Appendix A)**

**Resolved:** the payments and receipts shown below be approved for payment or noted.

**Payments already made for retrospective approval**

Wel Medical – new battery	£192.00
<i>Donation to charity – Debra – replacement cheque</i>	<i>£144.54</i>
<i>Donation to charity – BARC – replacement cheque</i>	<i>£144.54</i>
Eon Next (DD 6 <sup>th</sup> October 2022)	£ 66.74
Eon Next (DD 27 <sup>th</sup> October 2022)	£ 26.00

**Payments for approval**

<i>Business Stream water services (replacement cheque)</i>	<i>£ 25.72</i>
Clerk salary (October 2022)	£ 115.00
Clerk expenses (including payment of K Jones – cleaning £14.25)	£ 71.62
Mr A Asquith (material for noticeboard repairs)	£ 29.50
Billingley Christmas Tree Farm (£205 & VAT)	£ 246.00
S Lockwood-Dukes Remembrance Wreath	£ 20.00
D Winder (paper towels)	£ 9.30

**Receipts**

Payment for Jubilee mug	£ 10.00
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**1774 Correspondence:**

Correspondence from Age UK. **Resolved:** Age UK to be invited to the December meeting.

**1775 Any other business:**

None

**1776 Venue, Date and Time of next meeting:** The next meeting will be held at Hood Green Pavilion on **Thursday 1<sup>st</sup> December 2022** at 7.00pm.