

**STAINBOROUGH PARISH COUNCIL**  
**Minutes of the Parish Council Meeting held on 1<sup>st</sup> December 2022**  
**At Hood Green Pavilion commencing 7.00 p.m.**

**Present:** Councillors Mr S Lockwood-Dukes, Mrs D Winder, Mrs A Riley  
One resident, Karen Dennis and Helen Townsend (Age UK) and A Sturdy (Clerk)

**1777 Apologies for Absence and Declarations of Interest on items on the agenda:**

Apologies for absence were received and accepted from Cllr Kirk. No disclosures of personal and prejudicial interests were declared.

**1778 Exclusion of members of the press and public from agenda item 14**

**Resolved:** Due to the confidential nature of the discussion, members of the press and public would be excluded from agenda item 14.

**1779 Minutes of the Meeting held Thursday 3<sup>rd</sup> November 2022 :** The minutes of the meeting held on Thursday 3<sup>rd</sup> November, having been previously circulated, were approved as a true record and signed.

**1780 Matters arising from the minutes not on the agenda**

No matters raised.

**1781 Discussions with Age UK**

The Chairman welcomed Karen Dennis and Helen Townsend from Age UK and there was discussion around any projects Age UK and the Parish Council can work together on for the benefit of local residents. The Parish Council agreed that an initial event, perhaps in Spring, could be assessed for viability by Age UK.

**1782 Items from Members of the Public**

No items raised but concern that there have recently been another 2 incidents of burglaries locally. A representative of National Trust has been invited to the January meeting to discuss any proposals and updates for early 2023.

**1783 Matters arising:**

**Bins/Waste:** still awaiting reply from BMBC regarding additional dog waste bin and larger covered bin on Hood Green Road. **Resolved:** ask BMBC for update

**Defibrillators:** Change of guardianship of the Hood Green defibrillator to Cllr Riley is in process. The Hood Green defibrillator has recently been removed but not used.

**Hire of Pavilion :** If Age UK wished to hire the Pavilion for events, it was approved..

**Playground Inspections:** Cllr Lockwood-Dukes would temporarily take over the monthly inspections during Cllr Kirk's absence. The Clerk to check the playground inspection report. **Resolved:** Discuss at the January meeting.

**Bench:** This item to be removed from the agenda

**Noticeboards:** The Hood Green noticeboard needs repairs. **Resolved:** ask Mr Asquith if he would assess the repair work required. Volunteers may be needed to help with the noticeboard.

**1784 Christmas arrangements**

The Hood Green tree was delivered, erected by volunteers and decorated with lights by volunteers, with assistance from Twiggs. The Stainborough lights will be on a living holly tree.

The lighting of the Hood Green Christmas Tree event to be held on Sunday 4<sup>th</sup> December with refreshments and music. A donation box with nominated charity, Parkinsons, agreed. **Resolved:** authority given to Cllr Winder to purchase gift for Mr Cope.

**1785 (i) Roads/ Highways Issues**

None raised

**(ii) Footpaths and Rights of Way Issues:**

No reply from BMBC on the legal situation regarding the footpath from the railway bridge at Stainborough to Smithy Wood Lane which has been blocked. **Resolved:** ask BMBC Rights of Way team for update.

**(iii) Trees/Hedges/Vegetation Issues**

Twiggs will provide dates for hedging trimming in the New Year,  
Twiggs offered to trim the bushes around the War Memorial. **Resolved:** ask Twiggs for a date  
A resident has offered to plant some azeleas in the "Triangle". **Resolved:** agreed

**1786 Planning:**

**(i) Planning applications received since agenda produced :**

None received

**(ii) Information on previous planning applications**

**Approved**

**2022/0039 :** WoodNook Farm, Stainborough Lane

**2022/0193 :** WoodNook Farm, Stainborough Lane - *Listed Building Consent*

**Under consideration**

**2022/0607** Greencroft, Hood Green Road, Hood Green, S75 3HF

**2021/1505 :** Plot B, site off Dance Lane, Crane Moor

**1787 Dates of Parish Council meetings until May 2023**

It was agreed that the future Parish Council meetings for the rest of the Council year will be held on :

Thursday 5th January 2023

**Tuesday 28<sup>th</sup>** February 2023

Thursday 6<sup>th</sup> April 2023

Thursday 11th May 2023 (Annual Meeting and Parishioners meeting).

**1788 Correspondence:**

- Invitation to the Civic Christmas service from BMBC

**1789 Any other business:**

None

**Due to the confidential nature of the next agenda item, it was RESOLVED to ask members of the public to leave the meeting.**

**1790 Finance:**

(i) The Local Government Association (LGA) have come to an agreement on the new pay scales for 2022-23 to be implemented from 1<sup>st</sup> April 2022. **Resolved:** that the new pay scales, agreed by the LGA, for Local Council Clerks, and shown on the annex from the National Association of Local Councils, be implemented at the appropriate scale for the Parish Clerk/Responsible Financial Officer.

**(ii) Payments to be authorised**

**Resolved:** the payments and receipts shown below be approved for payment or noted.

**Payments by direct debit to be noted**

Eon Next (DD 1<sup>st</sup> December 2022) £ 24.07

**Payments for approval**

Clerk salary (November & December 2022 – new rate) £ 250.00

Clerk salary increase back dated to April 2022 £ 70.00

Clerk expenses £ 25.11

Business Stream water services (Aug-Nov) £ 19.14

BMBC Playground inspection report £ 58.00

YPO Stationery £ 46.66

**Receipts**

None

(iii) Payment of excess hours worked by the Clerk during 2022

The Clerk provided a note of additional hours worked during 2022. The Clerk believed the Parish Council work required during 2022 was outside of the norm, and after discussions, it was agreed that payment would be made for additional 5 hours per month for 2022.

**Resolved:** payment for additional 5 hours per month (beyond contracted hours) for 2022 would be made at the January meeting.

(iv) Clerks hours of work from January 2023

Currently the Clerk is contracted to 10 hours per month, which was to be reviewed during 2022 as Parish Council work was reviewed. **Resolved:** From 1<sup>st</sup> January 2023, the Clerk's contracted hours would increase to 15 hours per month, to be reviewed after 6 months, and the Clerk's contract duly amended for signature at the January meeting.

(v) 2023-24 Budget planning and Precept requirements

The current financial situation of the Parish Council and draft Budget planning information was provided to Councillors for consideration. **Resolved:** The Budget for 2023-24 and Precept requirements for the Parish would be discussed at the January 2023 meeting.

**1791 Venue, Date and Time of next meeting:** The next meeting will be held at Hood Green Pavilion on **Thursday 5<sup>th</sup> January 2023** at 7.00pm.