

STAINBOROUGH PARISH COUNCIL
Minutes of the Parish Council Meeting held on Thursday 31st August 2023
At Hood Green Pavilion commencing 7.00 p.m.

Present: Councillors Mr S Lockwood-Dukes, Mrs D Winder, Mrs A Riley, Mr T Shaw, Mrs A Sturdy (Clerk)

In attendance: Ward Cllr Alex Burnett, 6 residents

1902 Apologies for Absence and Declarations of Interest on items on the agenda:

No apologies for absence received. No disclosures of personal and prejudicial interests were declared.

1903 Minutes of the Meeting held 21st June 2023 : The minutes of the meeting held on 21st June 2023 were approved as a true record. The minutes of the Extraordinary meeting held on 16th August 2023 would be put before the meeting on 26th October for approval.

1904 Matters arising from the minutes not on the agenda

None raised

1905 Items from Members of the Public

Resolved : After a general discussion regarding use of the Recreation Ground, and in particular consideration of a possible community garden area, a resident was offered initially to plant up one of the stone planters behind the War Memorial .

1906 Pavilion and Recreation Ground

Pavilion:The inspection of the fire extinguishers' revealed new fire extinguishers needed. In view of the Health & Safety implication these were immediately ordered. **Resolved:** approved in retrospect the action to replace fire equipment and authorised payment of £205.80.

Playground: Following the extraordinary meeting views of residents regarding the play equipment is to be sought via the Parish Newsletter. **Resolved:** no immediate repairs to the play equipment would be undertaken. The Clerk is attending a BMBC meeting to discuss funding options.

Recreation Ground: Twiggs are booked to come to the Recreation Ground on Tuesday 12th September at 9.30am to discuss work required. Cllr Shaw will meet residents to look at some trees on the boundary of the Recreation Ground.

A request had been received to use the football pitch and the pavilion from a junior football club. **Resolved:** due to concerns regarding parking and the condition of the Recreation Ground if used for regular matches, it was decided not to go ahead.

1907 Maintenance of Defibrillators

A new spare defibrillator pad was required as existing one expired in November. **Resolved:** Approved placing order for spare defibrillator pad for November.

1908 (i) Roads/ Highways Issues

No issues reported

(ii) Footpaths and Rights of Way Issues

No issues reported

(iii) Trees/Hedges/Vegetation Issues

A resident offered to try to possibly source a Christmas tree for Hood Green. Alternatively a tree would be purchased from a local source nearer to December.

1909 Hanging Baskets

The invoices for the baskets and plaques had been paid due to time constraints following approval by Councillors prior to this meeting. **Resolved:** Payment of the invoices in retrospect of plaques of £237.60 and the hanging baskets and brackets of £1,641.60 approved.

As resolved 2 unsponsored baskets would be paid by the Parish Council. One location had already been reserved for next year. Invitation letters will be sent out early next year.

Baskets will continue to be watered until the point when removed and will be left to dry out. Plaques will remain in situ.

1910 Neighbourhood Policing/ Local Crime

As there was a WhatsApp group operating within the Parish, Cllr Shaw will contact the Admin to see if this can be used to inform residents of important information.

Resolved: invite a member of the Rural Crime team or the Penistone Police team to a future meeting.

1911 Neighbourhood Services

The provision of a larger covered bin at the bus stop, Hood Green Road close to the Recreation Ground and dog bin at the end of Greno View will be considered under the Penistone East bin review. Cllr Burnett confirmed that he had also requested the bins.

1912 Update from the National Trust, Wentworth Castle Gardens

The Clerk read out an update from the National Trust, regarding events which had taken place during the summer, walking tours, Heritage Open Days, House Tours, work in the gardens and the planning for half term and Christmas.

1913 Planning applications received or commented on between parish council meetings:

2023/0735 : Wentworth Castle Gardens, Park Drive, Stainborough S75 3EN

Resurfacing of existing paths with resin bound surface in Union Jack Garden

Resolved: The Parish Council had no comments on the application

2023/0684 Wentworth Grange Farm – removal of planning condition to allow retention of log cabin on a permanent basis

Resolved: The Parish Council had no comments on the application

1914 Planning:

(i) Planning applications received: None received

(ii) Planning applications received since agenda produced: None received

1915 Planning: Information on previous planning applications

2023/0024 : 5 Castle Drive, Hood Green, S75 3EY : Under Consideration

1916 Parish Newsletter

There was discussion around contents for the newsletter. **Resolved:** the newsletter would be produced around the end of September.

1917 Finance:

(i) Energy Supply renewal

The Clerk confirmed that the contract remained with current supplier as due to relatively small amount of electricity used no viable alternatives were available.

(ii) Internal Audit

Resolved: The Clerk to purchase a gift card to the value of £50 for the auditor in recognition of audit work undertaken for the 2022-23 Stainborough Parish Council audit

(iii) Parish Council laptop and website maintenance

Due to the issues experienced with the parish council laptop, it was **resolved** to seek professional advice with approval of a spend up to a maximum of £100 for initial advice.

(iv) **Payments to be authorised**

Payments by direct debit to be noted

Eon Next (DD 21 st /22 nd /23 rd June 2023)	£ 57.68
Eon Next (DD 21 st July 2023)	£ 14.34

Payments for retrospective approval (made between meetings)

SignsXtra Hanging baskets plaques (inc vat)	£ 237.60
First Impressions Hanging baskets and brackets (in vat)	£1,641.60
Hollinsend Fire Safety – new extinguishers following service call (inc vat)	£ 205.80

Payments for approval

Clerk salary (July and August 2023)	£ as agreed
Clerk's expenses	£ 35.00
Business Stream water bill	£ 28.65

Receipts

Hanging Basket income in total	£ 920.00
Room booking (MM)	£ 40.00
VAT reclaim 2019/2020/2021/2022	£1,058.87

(v) **Additional hours worked by the Clerk**

The Clerk advised that additional hours had been worked, including during the audit, details of which will be given at the October meeting for consideration.

1918 Correspondence:

- Ward Alliance 10 year anniversary celebration. **Resolved:** The Clerk to attend on behalf of the Parish Council
- BMBC Family Hub consultation – any feedback to be given to the Clerk
- National Highways information

1919 Any other business:

A resident confirmed the new Bus 24 was working well.
No other business.

1920 Venue, Date and Time of next meeting: The next meeting will be held at Hood Green Pavilion on **Thursday 26th October 2023** at 7.00pm.