

**STAINBOROUGH PARISH COUNCIL**  
**Minutes of the Parish Council Meeting held on Thursday 26<sup>th</sup> October 2023**  
**At Hood Green Pavilion commencing 7.00 p.m.**

**Present:** Councillors Mr S Lockwood-Dukes, Mrs D Winder, Mrs A Riley, Mr T Shaw

**In attendance:** 2 residents, Mrs A Sturdy (Clerk)

**1921 Apologies for Absence and Declarations of Interest on items on the agenda:**

No apologies for absence received from Parish Councillors, apologies received from Ward Cllr Alex Burnett. No disclosures of personal and prejudicial interests were declared.

**1922 To move agenda item and to exclude Press and Public**

**Resolved:** to discuss Roads/ Highways Issues at the end of the meeting and to exclude members of the Press and Public

**1923 Minutes of the Meeting held 16<sup>th</sup> August 2023 and 31<sup>st</sup> August 2023.:** The minutes of the meeting held on 16<sup>th</sup> August 2023 and 31<sup>st</sup> August 2023 were approved as a true record.

**1924 Matters arising from the minutes not on the agenda.**

None raised.

**1925 Items from Members of the Public**

There was discussion regarding the ash trees in the Recreation Ground. **Resolved:** agreed to wait until leaf fall, Cllrs Shaw and Lockwood-Dukes will assess the ash trees behind the two properties (3 and 4 Castle Drive), remove, cut up and take away the diseased trees with the assistance of the said residents.

**1926 Neighbourhood Policing/ Local Crime**

Due to the current workload, no member of the Rural Crime team was available for the meeting. **Resolved:** invite a member of the Rural Crime team to the meeting on 14<sup>th</sup> December.

**1927 Update from the National Trust, Wentworth Castle Gardens**

The Clerk read out an update from Ms Crapper, National Trust, Wentworth Castle Gardens regarding recent activity and upcoming events, including festive offer to meet the deer. From 6<sup>th</sup> November, winter opening hours will be in place (Wednesday – Sunday 10am to 4pm). There is currently monitoring of the increase of people parking and accessing the Parkland from Hood Green.

**Resolved:** not to take up the offer to plant up part of the Union Jack section of garden.

**1928 Parish Newsletter**

The newsletter had been printed by the Clerk, and delivered by Councillors and a resident. Thanks to those who have delivered throughout the Parish. There have been no responses received to the Newsletter and the request for suggestions for the Recreation Ground.

**1929 Pavilion, Play Equipment and Recreation Ground**

**Playground:** The report on the play equipment had been received from Barnsley Metropolitan Borough Council. Copies provided to Councillors. Three items highlighted: mulch, stilt walk foot holds and signage. **Resolved:** Cllrs Lockwood-Dukes and Shaw will look at the stilt walk footholds to assess replacement, Clerk will find supplier of playground mulch, but no action to be taken on signage at the moment. Clerk will also find an estimate for the cost of a roundabout and of a climbing frame.

**Recreation Ground:**

There had already been discussion of the situation regarding the diseased ash trees earlier in the meeting. A resident had requested that the field side hedge be cut. As previously resolved, the Parish Council will wait for the commencement of the Community Support system being put in place by the Penistone Area Team, due to costs.

**1930 Maintenance of Defibrillators**

A new spare defibrillator pad was purchased by the Clerk. **Resolved:** Approved payment for spare defibrillator pad at a cost of £71.94.

**1931 Issues relating to Highways, Footpaths, Trees/Vegetation within the Parish**

**(i) Highways** – to be discussed at the end of meeting

**(ii) Footpaths and Rights of Way Issues**

No issues reported

**(iii) Trees/Hedges/Vegetation Issues**

Noted: National Trust are cutting back hedges on Lowe Lane.

**1932 Hanging Baskets**

The Clerk had received 2 messages regarding the condition of baskets. The Clerk had spoken to the supplier regarding the separate issues – one basket appeared to have been hit by a vehicle and one the contents seemed poor. **Resolved:** The Clerk to work with the supplier to look at the location of one basket to mitigate any passing damage occurring next year and to ensure baskets are all of good quality.

**1933 Christmas Arrangements**

The Clerk will check if any tree has been acquired by a resident, alternatively Cllr Shaw/the Clerk would acquire one in time for the informal lighting of the tree on 1<sup>st</sup> December if possible.

**1934 Neighbourhood Services**

Cllr Burnett had confirmed that a larger covered bin at the bus stop, Hood Green Road close to the Recreation Ground, has been approved.

**1935 Planning:**

**(i) Planning applications received:** None received

**(ii) Planning applications received since agenda produced:** None received

**1936 Planning: Information on previous planning applications**

**APPROVED**

2023/0024 : 5 Castle Drive, Hood Green, S75 3EY

2023/0735 : Wentworth Castle Gardens, Park Drive, Stainborough S75 3EN: Resurfacing of existing paths with resin bound surface in Union Jack Garden

2023/0684 Wentworth Grange Farm – removal of planning condition to allow retention of log cabin on a permanent basis

**1937 Finance:**

**(i) Items to be included in 2024-2025 budget**

There was discussion regarding items to be added to the 2024-25 budget to include defibrillator accessories, playground equipment repairs and costs of possible hedge work, and any repairs to storage shed.

**(ii) Payment for internal auditor**

The payment for the services of the internal auditor was discussed. It had previously been resolved to purchase a gift card to the value of £50 for the auditor in recognition of audit work undertaken for the Stainborough Parish Council audit, but it was agreed for current audit work and going forward, in order to meet transparency requirements, the internal auditor would raise an invoice for audit work. **Resolved:** payment of the invoice of £100 to the internal auditor was approved.

(iii) Costs in connection with the Parish Council laptop

The Clerk had taken the Parish Council laptop for assessment. Updated software was required to be installed. **Resolved:** retrospective approval for payment of software package (£59.99)

(iv) Additional work undertaken by Clerk

The Clerk had undertaken additional hours during April, May and August due to work relating to audit, provision of hanging baskets, VAT reclaim for 2019/2020/2021/2022, and additional meetings.

**Resolved:** a note of additional hours will be provided for the December meeting.

(v) **Payments to be authorised**

**Payments by direct debit to be noted.**

Eon Next (DD 21<sup>st</sup> September 2023) £ 20.39

Eon Next (DD 24<sup>th</sup> October 2023) £ 19.94

**Payments for approval**

Clerk salary (September and October 2023) £ as agreed

Clerk's expenses including Microsoft Office for the Parish laptop  
and replacement defibrillator pad £141.93

Clough Ibbotson (printer cartridges and paper re newsletter) (£115.75 & VAT) £138.90

**Receipts**

Room hire (MM) £40.00

**1938 Correspondence:**

- South Yorkshire Woodland Partnership – information regarding promotion of woodland provision

**1939 Any other business:**

Cllr Lockwood-Dukes is obtaining 2 free display boards from Worsborough Library and will assess if the Parish Council can use any other resources.

A resident asked if the Parish Council could request the installation of a bench in Bagger Wood as many residents walk in the area but there are no benches to rest. **Resolved:** Clerk to contact Woodland Trust with the request.

**1940 Resolved:** Members of the press and public excluded from the business of the Parish Council due to the confidential nature of the following agenda item.

**1941 Roads/ Highways Issues**

The proposed road closures for the route of the South Yorkshire Stages Rally were discussed. **Resolved:** to ask BMBC for confirmation that all residents impacted by any proposed road closures have been contacted by the organisers, for confirmation of how businesses will be impacted, and actions undertaken to minimize this, and a reduction in the length of time of road closures which are felt to be excessive.

**1942 Venue, Date and Time of next meeting:** The next meeting will be held at Hood Green Pavilion on **Thursday 14<sup>th</sup> December 2023** at 7.00pm.